

## KETCHUM RURAL FIRE PROTECTION DISTRICT

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**James E. Gray**

*Chairman*

**Earl Engelmann**

*Secretary*

**Sarah Michael**

*Treasurer*

**Rich Bauer**

*Fire Chief*

### Regular Meeting of the Ketchum Rural Fire Protection District

#### September 9, 2020 Meeting Minutes

Present: Chairman – James E. Gray  
Treasurer – Sarah Michael  
Secretary - Earl Engelmann  
Sun Valley Fire Chief – Taan Robrahn  
Ketchum Rural Fire District Chief – Rich Bauer  
Administrative Assistant – Trish Smith  
Public

#### CALL TO ORDER.

Chairman Gray called the meeting to order at 10:02 AM.

#### PUBLIC COMMENTS.

Richard Canfield from out East Fork Road, has not attended a meeting in quite some time due to personal reasons but is glad to be back. He attends these meetings to support the work of the commission and to show support to our men and women in blue, our first responders and to thank them for all that they do. He stated we are all concerned now that we are in wildfire season, and there is a lot on everyone's plate. As he and his wife were watching the fires in California, they wondered what they would take during an evacuation. He asked if we could list on our website information regarding what to take from your home when an evacuation order is given.

Mr. Canfield would like to see the posting of the meeting packet prior to the meeting because the public comment is listed at the beginning of the agenda. He enjoys hearing the Chief reports, they are very informative and helpful to the public. He would like to hear from the Chiefs from one month to the next, the type of calls that the department answered.

Chairman Gray welcomed Mr. Canfield back. He understands what Mr. Canfield is talking about regarding materials and thinks we can help in the aspect. Chairman Gray will re-open public comment at the end of the meetings, prior to adjournment. Chairman Gray agrees that we should publish items being used for meetings on our website prior to the meeting, it would give the public a heads up to see the types of topics we are going over. Chairman Gray thinks it would be interesting to have our Chiefs get together and publish on our website, a list of items that are important to take with you.

Commissioner Michael thinks we should link our documents to the agenda. She found a "Wildfire Evacuation Checklist" on the internet.

Chief Robrahn thinks we have links already on our website. We operate on The Ready, Set Go program. If those links are not already on our website, we will ensure they are added.

Commissioner Engelmann wondered how many people know we have a website. Chairman Gray suggested we place a notice or advertisement in the local paper every once and a while asking the public to visit our website, to get the word out. Commissioner Engelmann believes there is still a lot of confusion out there whether we are part of the Ketchum Fire Department because we have Ketchum in the front of our name. It does add some confusion, and Commissioner Engelman thinks most of the public does not know that there are two different entities.

Chief Bauer thinks most of the emergency information is listed on Blaine County's website because most of the general public does not know which fire district, they live in. While the information should be listed on both websites, it would be more effective on the Blaine County website since that is where most of the public would look for guidance during an emergency.

Commissioner Engelmann stated he has thought about amending our name, so it is less confusing. It is confusing to the public, and confusing when they go out on calls. It is something Commissioner Engelmann has thought about just to differentiate between Ketchum Fire Department and Ketchum Rural Fire District. Chairman Gray also mentioned that Commissioner Engelmann has a good point, and that from time to time, that will help break away a connection to the City of Ketchum. Commissioner Engelman stated Ketchum Fire and Ketchum Rural were together to such a long time it is hard for people to differentiate between the two, and it is difficult to educate people, that's why he has had thoughts of amending the name to maybe just "Rural Fire District" but that is a discussion for another time.

Mr. Canfield asked if an evacuation order would come from the County or from the individual fire districts.

Chairman Gray replied that yes, any evacuation order would come from Blaine County through the Code Red system, which should also be stated on our website.

HEARING: PETITION FOR ORDER OF ANNEXATION: Greenhorn Fire Station, 100 Fire Station Drive, Hailey, ID 83333

Chairman Gray opened the hearing at 10:17am.

Commissioner Engelmann stated we are in the final stages of completing the annexation of the Greenhorn Fire Station into the Ketchum Rural Fire District's district. All looks good and he recommended we follow through with the annexation.

**MOTION**

**Commissioner Michael moved to annex the Greenhorn Fire Station located at 100 Fire Station Drive, Hailey, Idaho, 83333 owned by the Ketchum Rural Fire Protection District; the legal parcel is contained within the annexation acceptance document and it is 2.294 acres of real property; Commissioner Engelmann seconded the motion. A roll call vote was taken.**

**AYES:** Commissioner Engelmann  
Commissioner Michael  
Chairman Gray

**NAYS:** None.

**Chairman Gray declared the motion carried at 10:19am.**

Chairman Gray declared the petition for order of annexation hearing closed.

DISCUSSION AND POSSIBLE APPROVAL OF THE BLAINE COUNTY MUTUAL ASSISTANCE AGREEMENT

Commissioner Michael stated that this is a 5-year agreement which needs to be signed by all the entities and asked if this is the renewal of a previous 5-year agreement or does this document have changes to it.

Chief Robrahn stated the previous mutual aid agreement did expire. This new agreement is basically a renewal of the previous agreement. It is an agreement between all emergency agencies throughout Blaine County. For example, if there

was a plane crash, the airport can request our assistance to help with that situation. This agreement has reviewed by the Fire Chiefs and the city attorneys. It gives us the ability to request mutual aid for many of the partners in this agreement under the stipulations written within. It also gives us the ability to ensure adequate staffing for our jurisdictions, without negative recourse. Chairman Gray stated it is very similar to the previous agreements that have been approved over the course of many years. He did not see any dramatic changes in this current agreement and is comfortable with it. Commissioner Engelmann asked if this agreement has worked well in the past. Chief Robrahn stated is has worked well in the past for many reasons, one being it gives us the ability to use the resources throughout the county in a time of need because no single agency is able to fully staff a major event. Commissioner Engelmann clarified that it is a good agreement and we do not need to make any major adjustments to it. Chief Robrahn replied that there are no major adjustments to the agreement that can be recommended.

### **MOTION**

**Commissioner Michael moved to approve the Blaine County Mutual Assistance Agreement which will be valid for five (5) years with all the other emergency/fire agencies throughout Blaine County and authorizes the Chairman and others to sign the agreement; Commissioner Engelmann seconded the motion. A roll call vote was taken.**

**AYES:** Commissioner Engelmann  
Commissioner Michael  
Chairman Gray

**NAYS:** None.

**Chairman Gray declared the motion carried.**

### **APPROVAL OF THE CLAIMS**

Chairman Gray brought up the topic of one claim in particular: the invoice from Bill Punkoney at the White Peterson Law Firm. Chairman Gray said Mr. Punkoney was very appreciative of the fact that there had been a misunderstanding of what we wanted from his legal expertise. He apologized for the misunderstanding and stated the services he provides is out of a love for fire departments, not for the money. Mr. Punkoney would like to attend one of our meetings and keep a good relationship with Ketchum Rural Fire District.

**MOTION**

**Commissioner Engelmann moved to approve the September 9, 2020 Claims; seconded by Commissioner Michael. A roll call vote was taken.**

**AYES:** Commissioner Engelmann  
Commissioner Michael  
Chairman Gray

**NAYS:** None.

**Chairman Gray declared the motion carried.**

**DISCUSSION AND POSSIBLE APPROVAL REGARDING BANK ACCOUNT CHANGES**

When Commissioner Michael and Trish Smith were added to the Local Government Investment Pool accounts, our previous accountant Linda Chambers was not removed in case of an emergency since this was taking place near the beginning of the Covid-19 pandemic. Removing Linda's name from these accounts had fallen by the wayside, but it is time to remove her name from the accounts.

**MOTION**

**Commissioner Engelmann moved to remove Linda Chambers of Becker, Chambers & Co. from the Ketchum Rural Fire Protection Districts' Local Government Investment Pool accounts. These accounts being the operating account# (edited for public display) and the replacement account# (edited for public display) located with the Idaho State Treasurer; Commissioner Michael seconded the motion. A roll call vote was taken.**

**AYES:** Commissioner Engelmann  
Commissioner Michael  
Chairman Gray

**NAYS:** None.

**Chairman Gray declared the motion carried.**

DISCUSSION AND POSSIBLE APPROVAL OF THE August 12, 2020 REGULAR MEETING MINUTES

**MOTION**

**Commissioner Michael moved to approve the August 12, 2020 Special Meeting minutes; seconded by Commissioner Engelmann. A roll call vote was taken.**

AYES:           Commissioner Engelmann  
                  Commissioner Michael  
                  Chairman Gray

NAYS:           None.

**Chairman Gray declared the motion carried.**

MONTHLY UPDATE – CHIEF BAUER.

Chief Bauer thanked Mr. Canfield for his comments. Ketchum Rural Fire District often looks for ways to get information out to the public. Chief Bauer stated we will explore the aspect of cooperating with Blaine County and other fire departments to ensure we have the correct materials on our website.

Chief Bauer gave an update on calls: Ketchum Rural Fire District has had a lot of technical rescues, mostly in Greenhorn with bicycle accidents. We have had great responses from the live ins at Greenhorn station. Theo Rich has responded when he is off duty, as well as Nate Galpin. We have been completing the technical rescues in coordination with Ketchum Fire.

Ketchum Rural Fire District received a report of a wildfire a week and a half ago in the Petit Lake area. Ketchum Rural responded a mile north of there to the county line for initial attack for the federal resources. Chief Bauer and Engine 10 located the fire for the federal agencies and reported it to dispatch. It was pretty much a one tree burn. The federal authorities took care of the fire quickly the following morning.

In the past month, between Sun Valley Fire and Ketchum Rural Fire, there have been three wildland deployments. One deployment was to the Pine Gulch Fire in Utah with a Sun Valley Type 3 Engine number 66. This crew consisting of Captain Reid Black and Firefighter Chris Seldon was away on deployment for two weeks, they also traveled to Nevada and California to assist with fires in those locations. Ketchum Rural Fire deployed Engine 20 to the Phillips Creek Fire with a crew of two personnel. They battled that fire for four days, unfortunately that fire had a big impact on the Soldier Mountain ski area.

About a week ago a Sun Valley Engine was deployed to fight fires in Colorado. Unfortunately, that engine has been sidelined as it needs repairs. It is on the Def system, which needs to be rebuilt.

There was a notable car accident at the Greenhorn bridge. The driver of a vehicle traveling south suffered a seizure and drove the car up and over the berm landing on the bike path. We worked to get him up and out of there.

Chairman Gray asked if the Sun Valley engine currently redeployed, would be re-assigned elsewhere due to the amount of snow that has fallen in Colorado. Chief Bauer replied that redeployment is a possibility depending upon the need of active fire management. Chairman Gray asked what type of strategy is being used for deployments. Chief Bauer explained there is a status system through the dispatch system for sending apparatuses on deployments. For instance, Ketchum Rural would list a ready status when they have no active deployments. Let us say Ketchum Rural has a crew deployed in California, Ketchum Rural would then change its deployment status from "national" to "local". With that change in status, it will show that Ketchum Rural can be deployed, but only to assist locally, due to having a crew already out of state. We have had numerous calls for deployments, and we have had to turn them down because our primary focus is the community we serve here at home.

Chief Robrahn stated deployments are very strategic, and need to be balanced with our risk locally, apparatuses and personnel. Anytime an engine is deployed to a federal fire, a qualified engine boss needs to accompany that apparatus, and we need to maintain staffing for the community we serve here.

Chief Robrahn said we received a call yesterday from the Idaho Office of Emergency Management, requesting to deploy resources to California. At this time, we are waiting for our deployed engine to return and then ensure we have personnel staffed here to serve our community.

Chief Bauer reported good news, Ketchum Rural has put the new extrication equipment in service. On August 18, 2020 we held a joint training session at Greenhorn Station with Ketchum Fire. The Holmatro representative from Weidner Fire explained the details of how to operate the tools. The crews practiced and successfully turned two regular vehicles into two doorless convertibles.

Chairman Gray is very impressed that the extrication tools run on batteries.

Chief Bauer stated the batteries are interchangeable. There is an advanced class in October, and we already have 12 people signed up between the Sun Valley and Ketchum Rural Firefighters.

Chief Bauer reported that the new engine committee has been busy. The committee met with a Hughes Fire representative who helped the Sun Valley Fire Department build their new pumper/tender, Engine 62. The meeting took place on August 19, 2020 and proved to be very productive. The committee is getting close to going out to bid with a few different manufacturers. Chief Bauer once again thanked the commissioners for their support regarding the purchase of a new pumper/tender.

Chief Bauer gave an update on the Ketchum Rural water supply program. The crews continue the great work of maintaining our water supply systems. They have replaced 18 damaged or inoperable padlocks. We have ordered 50 new padlocks for the cisterns. We have about 20 more cisterns to test. One cistern out Adams Gulch was not working. Chief Bauer contacted the homeowner to inform them that the cistern was not pulling a draft. He advised them to contact a plumber to repair the cistern. The homeowner made the necessary arrangements, and the cistern was repaired in a week. Ketchum Rural went out to verify the repair of the cistern, and it is now back in service. We have a lot of cisterns which have broken latches where the lock needs to be placed. We will be reaching out to those homeowners soon.

Chief Bauer along with other rural fire chiefs, and code officials attended the Blaine County Commissioners meeting by the request of the building official Jeff Giese, to discuss bridge widths. There has been some heart ache over the requirements. We require all our driveways and bridges to be 20 feet in width. This is in accordance with the Blaine County ordinance and the standards of the International Fire Code. There have been some bridges that have been damaged either by acts of nature, or age. The commission has tasked us with providing an exception when it comes to bridge replacement of existing bridges, not requiring a 20-foot bridge due to the expense. The rural has one property, 241 Timberline Drive where the homeowner has a bridge that is in disrepair, where we performed a horse rescue earlier this year and the homeowner has been speaking with us regarding the bridge replacement. He already brought forth the bridge plan to Chief Ancona when Ketchum Rural was associated with the City of Ketchum, and Chief Ancona did not approve the plans. It was then taken to an appeals board which consists of many local fire chiefs, and the appeals board decided to deny the request of the bridge based on the plans provided. This bridge repair has resurfaced again because the homeowner wants to replace the bridge with a bridge that is not 20 feet in width. We also have another bridge out Warm Springs that is an 8-foot bridge. The owners are trying to sell the property,



so they are having numerous issues with the bridge. We had the discussion and brought up points that our ordinance and the international fire code are minimum standards for life safety, and we would like to see them stay as they are. If a homeowner completes any upgrades while the bridge is non-conforming, it will need to be brought up to code. The Commission would like us to come up with an exception for these bridges. Some ideas are allowing a 16-foot wide bridge for an existing bridge replacement with the caveat that additional square footage could not be added to the home unless the bridge is upgraded to the 20-foot width.

Chairman Gray asked if such an exception would have any direct relationship regarding the insurance fire ratings within our district? Chief Bauer would need to research that.

Chief Bauer stated the reason the bridge and access roads are 20 feet wide are so both a fire engine and an ambulance can be on site. In typical firefighting, these vehicles need to be able to pass each other. We need everything to go our way on these fires.

Commissioner Engelman asked if those are minimum standards, what authority would a Fire Chief or anybody have to lower those standards; and what liability would they have for doing that?

A lot of people point to the Idaho code that allows 12-foot bridges in a lot of other places in Idaho, but those places do not get the snow that we do here.

Chairman Gray believes that years ago there were some remote properties out East Fork, which had a notarized agreement by that owner saying we would not be responsible for emergency services since the road was substandard.

Chief Bauer stated the problem with that, is when you have a home that is in the wildland urban interface like this home we're talking about, if we have an indemnification agreement with them that we won't fight a fire there. What happens if the house catches fire, which catches another house on fire, then catches the whole hillside in Greenhorn on fire and we allowed them to have this agreement?

Chief Bauer stated that the local fire chiefs and fire code officials will discuss this topic and return to the County Commissioners meeting next month.

MONTHLY UPDATE – CHIEF ROBRAHN.

Chief Robrahn echoed Chief Bauer's sentiment regarding the importance of sticking to the codes and standards that are in place. There are put in place to maintain safety. Once we start straying from the minimum safety standards, we could be setting ourselves and our successors up for failure.

Chief Robrahn thanked all the crews who have been out assisting with the wildland fires. It is not an easy job when they go out on a two-week deployment. The conditions are isolated, hot, and dusty. These firefighters are often eating pre-packaged meals and often sleeping in the dirt.

The bid packet for the new pumper/tender is being developed. The packet will be emailed out to the commissioners. It is between a 60- and 100-page document that will be released to manufacturers so they can meet the expectations listed. This will also be posted to our website for the public to view.

Chief Robrahn gave a report on housing meetings. Chiefs Robrahn and Bauer have been working with Chief Bateman of Wood River Fire & Rescue to look at potential opportunities and see what the future could possibly hold for the Greenhorn Station in particular because of its central location. It is right on the line between Ketchum Rural and Wood River Rural fire districts. We have been working together to identify needs, develop a master plan and build a lasting relationship.

In these meetings, we have identified phase one as the need for emergency responder housing. The Ketchum Rural District has done a great job up to this point in supplying housing to emergency responders. Chief Robrahn went on to say that as we move forward, property values are rising, and we have a need for our emergency responders to live in the communities in which they serve. Moving forward, we do not see the ability to recruit and maintain volunteers. The type of people that are moving here right now are not the type of people who are willing to volunteer and begin a firefighting career. We are looking at ways to incentivize these people, and how we can maintain them to remain in our departments. In short, phase one is to expand the housing situation at Greenhorn station.

Commissioners Engelmann has done a great job keeping the ball moving and helping push forward.

Chief Robrahn gave an update on the project to add more housing units at the Greenhorn station:

We have met with ITD (Idaho Department of Transportation). Behind Greenhorn station between the bike path and Greenhorn station is property owned by ITD. Currently the Blaine County Recreation District has an encroachment agreement

for the bike path, which is a 200-foot encroachment in that area. In email exchanges with ITD, they recommended obtaining a letter of support from the Blaine County Recreation District of our project and to help facilitate the process of obtaining a land donation or a long term lease, such as a 100 year lease. Speaking to the Commissioners, Chief Robrahn stated that he had sent a copy of a letter addressed to the Blaine County Recreation District in an email to the commissioners, which Chairman Gray will sign, requesting the support of the Blaine County Recreation District. If they do support this project, we will then forward the support to ITD (Idaho Department of Transportation).

Commissioner Engelmann stated he has been trying to keep this project moving forward. He has really tried to involve the live ins who are living there to be part of this process. It became very clear in the last meeting after hearing Theo's story of how he came to be a resident of Greenhorn station, these first responders have nowhere else to live. These people all have other jobs. The more housing, we can put there, the better the odds are that someone will be at the station to respond. Chairman Gray asked what our target number of units would be at the Greenhorn station if we gained access to the land.

Commissioner Engelmann replied if we get access to the land, we could put multiple housing units in there, probably 4 or 5 more duplexes. There is probably enough room for multiple duplexes, the deciding factor however is the septic system. Commissioner Engelmann said our initial plan is to try to put two (2) duplexes on site. Another thought, in the event that we do have full time staff on site in the future, that we convert one of the older units into a staff area and move the current occupants into a newer duplex. Chairman Gray asked if we wanted to build 1- or 2-bedroom units. Commissioner Engelmann replied that the new units would probably be like what we have now, a duplex that has a one-bedroom unit on one side and a two-bedroom unit on the other side. Obviously, everyone wants a two-bedroom unit. We should also be looking toward the future if families begin to grow. Commissioner Engelmann thinks the 2-bedroom units would be best. He is working on gathering costs now. It might be a good idea to look at modular units, with the accelerating cost of construction. Lumber has more than doubled in price this year, and it does not show signs of slowing down. Commissioner Engelmann is optimistic that we may be able to purchase some modular units, which could be half the cost of stick built.

Chairman Gray added that with all the structures being destroyed in the west coast wildfires, the price of lumber will not be going down.

Commissioner Engelmann stated the initial project would be to place two duplexes just south east of the southern station. We will need to ascertain where the septic and drainage field will go before setting where the duplexes will be placed. Commissioner Engelmann stated the Greenhorn station is centrally located, and that is why Wood River is being brought into the discussion. We can see sharing that resource because the station borders their district to the north. It would be helpful to have dual volunteers. If Wood River housed a piece of their equipment there, when a call came in, any of the paid-on call firefighters could respond in any direction.

Commissioner Michael asked if the letter had already been sent to the Blaine County Recreation District.

Chief Robrahn replied the letter has not been sent yet, Chairman Gray will sign it, and we will include a suggested site plan for them to view the placement of the proposed unit. This will show the distance between the proposed units and the bike path. Chief Robrahn has spoken with Eric Rector who has taken point at the Blaine County Recreation District until a new executive director is found. Eric suggested we create and send this letter explaining our proposal. Once the letter is received, they can follow their process. Eric did not notice any issues while discussing the proposal. Chief Robrahn also stated when speaking with Jim Keating prior to his retirement he stated the Blaine County Recreation District is supportive of affordable housing especially for first responders. This letter is more of a formality.

Commissioner Michael stated, at the present time, we are only talking about 2 duplexes, however there is more area open to future expansion.

Chief Robrahn stated that by prioritizing phases of construction is key.

Operationally as Chiefs we have been looking at the big picture which is how we can better serve our community. We are constantly looking to identify ways to improve response times and get to those calls quicker with the people we need to mitigate the incident.

Chairman Gray suggested a master plan with the individual phases be produced. Commissioner Michael stated that she was tasked with researching the sheep easement, but it does not sound like this area impacts the sheep easement. She has placed a few calls regarding the sheep easement but has not received any responses yet.

Chief Robrahn pulled up the easement plats for that area and it does appear the sheep easement is on the other side of the railroad – between the bike path and the railroad. It seems further away from our property. Although more

communication is better. Commissioner Michael will follow up on the sheep easement.

Commissioner Engelmann said he would ask Colleen Quindlen to begin working on a promotional packet, an informational packet talking about what we plan on doing and why. We can take this packet to the existing neighbors, and explain what we are doing, why we are doing it and why they should support it.

Commissioner Michael asked if there was a way to access the Greenhorn station property from East Fork Road, rather than Highway 75. Chairman Gray stated, that is where the other easement is that the homeowners purchased. He is not opposed to contacting those homeowners who purchased that piece of land, maybe we will find growth to the north.

Commissioner Engelmann stated the location of Greenhorn station is so centralized, you can respond north, south, east, and west from there. It should be a hub for public safety.

Chairman Gray stated he does not believe it interferes with the quiet enjoyment of the neighboring homeowners of Golden Eagle, Heatherlands or Audubon Place. Engines do not roar out of that station unless there is a true emergency and that is not too often. He does not believe it would be disruptive to the public in general. Commissioner Engelmann stated he believes it would be in their best interest. The response times to their properties and their wellbeing, could be cut down to just minutes.

Chief Robrahn extended his appreciation of the support of the Commissioners as we continue to move forward. Wanted to make sure everyone is aware that we have had positive meetings with the residents and our mutual aid partners.

Lastly, Chief Robrahn brought up the budget. As we approach the end of the fiscal year 2020, we need to make sure that we are staying within budget. There have been certain items that came up that put us at the limit. At our next meeting, we will need to reopen the fiscal year 2020 budget to shore up these items. One issue with the budget, is the paving of the Griffin Butte fire station lot. We still have equipment needs that we need to purchase for Engine 3 gas detectors, and thermal imagers. These would not have exceeded our normal line item budgets, but due to the paving costs, put us over budget by roughly \$892.00 currently. We do not see that we need to shore up the budget with the total amount spent on the paving. We may use approximately half of the paving costs to ensure all our expenses are covered. As a practice, we will need to open up the budget, allocate the funds into the capital line item, and make sure when we complete the audit that we are within the budget approved by the commission.

Commissioner Michael stated we will need to complete a formal budget amended resolution to increase the fiscal budget amount. This can be completed at the next meeting.

Commissioner Engelmann asked that the commissioner be sent a statement of where we currently stand on the fiscal year 2020 budget.

OLD BUSINESS:

Chairman Gray asked if there is any other public comment. Richard Canfield thanked the commission for reopening public comment, he did not expect it, and mentioned it would be nice to have this occur at each meeting. Chairman Gray stated this is something we can add to future agendas after "Old Business". Commissioner Michael summarized a goal for our next meeting will be to begin posting as many documents (pertaining to a future meeting) as possible to our website. Chairman Gray personally thanked Commissioner Engelmann for all his work and pushing the housing forward. He thanked him for his interest, knowledge, and drive.

**MOTION**

**Commissioner Michael moved to adjourn the meeting; Commissioner Engelmann seconded the motion. A roll call vote was taken.**

**AYES:** Commissioner Engelmann  
Commissioner Michael  
Chairman Gray

**NAYS:** None.

**Chairman Gray declared the motion carried.**

Adjournment 11:32 AM



James E. Gray, Commissioner/Chairman



Earl Engelmann, Commissioner/Secretary