

KETCHUM RURAL FIRE PROTECTION DISTRICT

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James E. Gray

Chairman

Earl Engelmann

Secretary

Sarah Michael

Treasurer

Rich Bauer

Fire Chief

Regular Meeting of the Ketchum Rural Fire Protection District June 10, 2020 Meeting Minutes

Present: Chairman – James E. Gray
Treasurer – Sarah Michael
Secretary - Earl Engelmann
Sun Valley City Administrator – Walt Femling
Sun Valley Fire Chief – Taan Robrahn
Ketchum Rural Fire District Chief – Rich Bauer
Administrative Assistant – Trish Smith
Public

CALL TO ORDER.

Chairman Gray called the meeting to order at 10:01 AM.

PUBLIC COMMENTS.

None.

MOTION

Commissioner Michael moved to approve the May 13, 2020 meeting minutes; seconded by Commissioner Engelmann. A roll call vote was taken.

AYES: Commissioner Engelmann
Commissioner Michael
Chairman Gray

NAYS: None.

Chairman Gray declared the motion carried.

MOTION

Commissioner Engelmann moved to approve the Claims; seconded by Commissioner Michael. A roll call vote was taken.

AYES: Commissioner Engelmann
 Commissioner Michael
 Chairman Gray

NAYS: None.

Chairman Gray declared the motion carried.

REVISED PAVING BID FOR GRIFFIN BUTTE STATION

Commissioner Engelmann advised the new bid to repave the Griffin Butte lot is higher, even with low oil prices. The contractor explained the increase does not come from the price of oil, but from the increased price of gravel. Commissioner Engelmann spoke with Larry Anderson who is the only other paving contractor around. Larry stated there are no other options, he is retiring and while there are a few new companies starting up who are fine for small jobs. In his opinion, they do not have the equipment required for the size of this project. The new bid price is \$47,197.13. Commissioner Michael said this price seems high. When she was with Blaine County, they would require sealed bids. Spending almost \$50,000.00 on a pavement job seems over the top to her. Commissioner Engelmann stated that trying to get other bids right now, with no other companies nearby is very difficult. This maintenance has been deferred for at least 5 years. The new paving should last 20-30 years.

MOTION

Commissioner Engelmann moved to approve the revised bid of \$47,197.13 with Idaho Materials & Construction to repave the asphalt at the Griffin Butte Station; seconded by Commissioner Michael. A roll call vote was taken.

AYES: Commissioner Engelmann
 Commissioner Michael
 Chairman Gray

NAYS: None.

Chairman Gray declared the motion carried.

MONTHLY UPDATE – CHIEF BAUER

There was a small lightning strike fire on Canyon Road, Friday June 5, 2020. Chief Bauer along with crews from Greenhorn, Griffin Butte and Sun Valley responded and were quickly able to extinguish the fire. It was a single tree fire. Ketchum Rural has received 5 new portable radios, and they will be put into service today. The funds from the AFG (Assistance to Firefighters Grant Program) grant for the extrication tools have been deposited into our bank account. One of goals of FEMA (Federal Emergency Management Agency) is to have grant awardees use the full amount of the grant. Since the extrication tools came in lower than expected, we were able to use the remaining grant money of \$4,500.68 to pay for some of the turnouts that were purchased this winter. The new extrication tools are state of the art and will be housed on Engine 2 and Engine 3, giving Ketchum Rural extrication tools at both fire stations. The tools are expected to be delivered mid to late July. Last week a new lawn mower and two weed trimmers were ordered for the stations, they are ecofriendly battery powered. The Rural shift assist program will begin again on the 4th of July weekend. Our crews will be out testing the water supply systems in the Ketchum Rural District and responding to emergencies while on duty. Chief Robrahn, Captain Black and Chief Bauer met with the Forest Service Leadership yesterday and they are expecting to see above average fire activity summer. They may be issuing fire restrictions earlier than expected. Commissioner Michael asked if the Forest Service is aware Ketchum Rural Fire District has stopped issuing burn permits, Chief Bauer replied that they are aware. Chief Bauer has had a few inquiries about burn permits and he has informed the public that the earliest Ketchum Rural would consider issuing burn permits is in the fall when the snow has fallen. No complaints have been received regarding the burn permits. One of the resident fire fighters at the Greenhorn Station has given their notice. They will be moving out at the end of the month. On June 9, 2020 we began accepting applications for the soon to be vacated residence at the Greenhorn Station. Chief Bauer hopes to have a new live-in resident at the Greenhorn Station by the first of July. Tanker 3 is out of service, due to numerous mechanical repairs. It is a 25-year-old apparatus, with a repair cost of more than \$4,500.00. Tanker 3 has been moved to Sun Valley City Hall for storage and the Sun Valley Fire Department Engine 63 has been moved to Griffin Butte, to service the rural area. There will be no decrease in the level of service. Sun Valley Fire Department took delivery of the new Pumper Tender this week which carries 2300 gallons of water. This is roughly 3 times what a normal pumper carries. The new apparatus is a great asset in our partnership with the City of Sun

Valley. Given the current situation of Tanker 3, Chief Robrahn will be talking about a new engine in his budget presentation. Commissioner Michael asked if Ketchum Fire or Wood River Fire & Rescue are purchasing these types of apparatuses as well. Chief Bauer stated he does not believe Ketchum Fire is set to purchase one, but that Wood River Fire and Rescue does currently have one of these. It is very useful on wildland fires because it carries that extra water. Commissioner Michael further inquired if this type of apparatus would be the replacement of the future if it can be afforded, Chief Bauer replied yes. Chairman Gray commented that in his conversation with Chief Robrahn recently, the purchase of this one apparatus would replace two apparatuses. Commissioner Engelmann suggested that the Rural needs to be more oriented to wildland fires versus structure fires. He further stated there seems to be a good compliment of equipment in other fire departments in the area for structure fires. Another advantage seen by Commissioner Engelmann, if we geared up for wildland fires, we have the option of making money for Ketchum Rural. Chief Bauer thanked Chief Robrahn for his work on the Fiscal Year 2021 Ketchum Rural Budget.

MONTHLY UPDATE – CHIEF ROBRAHN

Chief Robrahn complimented Chief Bauer on his monthly update which covered all topics. Chief Robrahn moved on to the Fiscal Year 2021 Budget Presentation.

PRESENTATION OF THE PROPOSED FISCAL YEAR 2021 BUDGET – CHIEF ROBRAHN

Chief Robrahn thanked the team including Chief Bauer, Walt Femling, Trish Smith, and all those involved at Sun Valley in the integration of Ketchum Rural. The resident live-ins have done an amazing job in really helping to build the culture we support and that is a culture of teamwork, interoperability, and progression. We pride ourselves on serving the communities. Our ultimate success is when we can help those in need. It has been a very successful year. We have been able to upgrade equipment and stations, and we will keep moving forward. Chief Robrahn did not review the budget line by line but spoke of those items that were different from the FY 2020 budget and needed justification.

The contract for services with the City of Sun Valley; the City will be requesting a 3% increase, which will bring the total to \$309,000.00. Crisis management was implemented while creating this budget, because of the uncertainty of the pandemic. Projections for budget revenue, it is unlikely that Ketchum Rural would take a big hit in revenue for the FY 2021. In speaking with a few real estate agents, the market is booming right now, and new construction is ongoing. There

are more people here than we normally see at this time of year. This brings concern on the wildland side because there are also a lot of campers. We have people coming from out of the area into our community. It is doubtful this will be a quiet summer.

This budget proposal includes an estimated savings of \$59,000.00, which will change because of the paving recently approved at Griffin Butte Station. Chief Robrahn gave an overview of the budget packet, pointing out the Mission, Vision, and Value Statements. Commissioner Michael asked if the paving would come out of the maintenance fund? Chief Robrahn explained the paving to be completed this Spring at Griffin Butte Station will be taken out of the Capital Replacement Fund since this was an item approved by the Commission after the FY2020 Budget was approved. In the future when the Greenhorn Station is to be repaved, and that is placed into that fiscal year budget, then yes, those funds would come out of "maintenance". Chief Robrahn explained the paving of the Greenhorn Station is not included in the fiscal year 2021 budget. That will need to be a decision made by the Commission. Chief Robrahn's recommendation regarding the paving of the Greenhorn Station is to not complete any paving until the Commission has made a decision regarding the addition of new housing units at the Greenhorn site. That topic was put on hold when Covid-19 appeared, but it has not been forgotten. Chief Robrahn has reengaged ITD (Idaho Department of Transportation) for possibilities there. Commissioner Engelmann stated the pavement at the Greenhorn Station is in much better shape than at the Griffin Butte Station. The main issue at Greenhorn is the drainage in front of the South Station. Sometimes in the winter, the water gets into the front of the building and it ices up. Commissioner Engelmann feels when the repaving is underway the water coming from Highway 75 should be diverted to correct this issue. Chairman Gray would like to hold off on the repair as long as we can, if we still want to add housing at this location. Commissioners Engelmann and Michael agreed with Chairman Gray. Commissioner Engelmann thanked Chief Robrahn for putting together such a wonderful budget packet, further stating it is very easy to understand. Chief Robrahn spoke of the operational line items justifications:

10-425-150 Salaries-Merit Increases/Adjustments; For this year, part of the increase in the contract is to recognize those employees of the Rural that are taking on a lot of duties. Especially with Trish Smith because she has taken on so many more roles with the accounting and all those aspects. As well as Chief Bauer who is handling the Fire Marshall duties and all the Fire Chief duties. We want to recognize our employees by acknowledging the work they are completing and

making sure we are taking care of them. Chairman Gray stated he does not recall a meeting that the Commissioners have not thanked both Chief Robrahn, Chief Bauer and Trish Smith. Chairman Gray further stated that the staff have done an excellent job and have provided insight that the Commissioners have not had before. When any Commissioner has asked for the completion of a task, it has been completed well. Commissioner Engelmann agreed and added that the leadership being supplied had not been seen before Ketchum Rural contracted with the City of Sun Valley. Commissioner Engelmann also pointed out that based on the salary schedule listed in the budget, it appears Ketchum Rural was obtaining Walt Femling's services free of charge. Chief Robrahn did confirm, the services provided by Walt Femling over the past year were not budgeted in for administration costs. The amount of effort put forth by Walt over the past year, was purely with the direction of Mayor Hendricks. Chief Robrahn voiced his appreciation and acknowledged Walt Femling's contributions. Chairman Gray asked if the Commission wanted to offer Walt Femling something within this merit increase/adjustment section. Walt has done a lot of work for Ketchum Rural, he has given reports at each meeting, and Chairman Gray feels the Commissioners needs to recognize the fact that the City of Sun Valley has provided Ketchum Rural Fire District with exceptional service. Walt Femling has worked with each one of the Commissioners and helped them move forward in the transition. Chairman Gray would like to see a reasonable thank you for the time and effort that Walt Femling has put into Ketchum Rural Fire District. Chief Robrahn & Commissioner Michael were tasked with presenting a proposal for a thank you to Walt Femling from Ketchum Rural. Commissioner Michael will present this at the Special Meeting scheduled for Thursday, June 25, 2020. Commissioner Engelmann asked where we stand on dedicating the Griffin Butte Fire Station after our former Treasurer, Commissioner Chris Stephens. Chairman Gray suggested we create a plaque to display at the Griffin Butte Fire Station and call Chris Stephens in for a presentation. This topic will be further discussed at the next meeting scheduled for Thursday June 25, 2020.

Chief Robrahn continued with the fiscal year 2021 budget justifications:

10-425-305 Alarm Fees; Slightly adjusted based on the FY 2020 budget activity.

10-425-321 Pump/Hose Testing; There is no change in this specific line item, however, we will not be completing our hose testing portion so there will be savings this year, but not next year. The company who handles our hose testing comes out of Washington State, the testing was postponed this year due to the pandemic.

10-425-350 Motor Fuels & Lubricants; Increased by \$1,000.00 based on projections. Chief Bauer does have a command vehicle that he is supplied with by the City of Sun Valley.

10-425-370 Postage; This is a new line item. This was created because we have taken the accounting in-house, and this is the amount Trish anticipates is needed.

10-425-440 Advertising & Legal Publishing; This is a new line item. This is for items that require publishing in newspapers such as budget hearings, bids, etc.

10-425-480 Dues/Subscriptions/Memberships; We are going over budget on this line item this year due to the membership in the Idaho State Fire Commissioners' Association. We have adjusted the amount for FY 2021 to include a portion of the Air St. Luke's Memberships, Idaho State Fire Commissioner's Association Membership, and a Membership into the Fire Chiefs' Association for Chief Bauer.

10-425-510 Telephone and Cable; The amount for FY 2021 has been increased to reflect the Commissioners' approval to increase the internet speed at the Greenhorn Fire Station.

10-425-570 Utilities/Gas/Electric; This has been increased. We are working on a plan to lower our monthly utility costs, however until we come up with a solution, we will continue to pay these monthly bills.

10-425-576 Personal Protection Equipment; This has been increased. We made some giant leaps this first year! As we continue to move forward, this is an area we would like to focus our efforts. We want to increase the PPE for Wildland as well as increasing the Structure Protection Gear for the paid-on call responders. This fiscal year we focused of obtaining new PPE for the resident live-ins. Moving into the next fiscal year, we would like to focus on the volunteers who come to our stations to be able to respond out of our stations. As we move forward, we are continuing to replace sets of PPEs (such as turnouts) on a continual basis, so we do not find ourselves in a position where it all expires at the same time.

10-425-580 Snow Removal; This has been increased. We never know the amount of snow fall. This year, we had a new contractor for snow removal, and we made a few adjustments. This might need to be reevaluated at the budget amendment.

10-425-630 Capital Expenses; The Capital Expense line is over budget from the purchases of Personal Protective Gear, Gas Detectors, and other items where Ketchum Rural has been making improvements with the Commissioners' approvals.

10-425-640 Capital Replacement Fund; The Capital Replacement Fund for fiscal year 2020 was budgeted into our overall budget, which was \$31,000.00. Moving

into fiscal year 2021 and for the remainder of this fiscal year 2020, these funds have been removed.

10-425-660 Accounting; This is a deflation item. By moving the accounting process in house, we are expecting an annual savings of \$14,000.00.

10-425-680 Annual Audit; This is a deflation item. The budget for FY 2020 was \$8,000.00. The annual audit amount came to \$5,450.00. We have reached out to Brady Workman who completed the FY 2019 audit, he does not see any major increases for the FY 2020 audit.

CAPITAL REPLACEMENT FUND:

Chief Robrahn took this opportunity to discuss the need to replace Tanker 3. Tanker 3 has served its purpose for the district; it is 25 years old. We need to look at planning for the future for the district. Sun Valley Fire Department has purchased a new apparatus, replacing two vehicles with one. Sun Valley Fire combined an engine and a tanker, into one vehicle. It is a slightly larger vehicle; it has the capabilities of pumping water at 1500 GPM (normal structure engine rate) and carries approximately 2300 gallons of water. A normal engine only carries between 700-750 gallons of water. The initial water on hand can determine which direction the fire will go. The more time fire has to grow without having water on it, the more damage can occur and the likelihood of saving the structure lessens. One issue with water supply, during the winter when we have large producing snow years, it is not guaranteed that we can find hydrants to dig out. From the rural aspect of fighting winter fires, we have less water supplies throughout the district, which then need to be found and sometimes dug out. There have been times where water was shuttled to where the fire is located. By having water on hand for the initial attack could make a difference.

Commissioner Engelmann asked what apparatuses Ketchum Rural currently has, and their water capabilities.

Griffin Butte Station has 1 engine and 1 water tender with a combined water holding of 3750 gallons.

Greenhorn Station has 1 engine and 1 water tender with a combined water holding of 3,750 gallons.

Chief Robrahns' recommendation is to move forward with the same model Sun Valley Fire purchased. That would immediately replace Tanker 3, which needs replaced due to the age and amount of maintenance needed at this time. When Engine 2, a 2002 model, needs replacing, the suggestion would be to purchase another piece on wildland equipment, slightly larger than the Type 6 that the rural currently has. The recommendation would be to purchase Type 3 wildland

apparatus which can carry water and increase the wildland fire fighting capabilities.

Commissioner Engelmann asked what course of action is taken with an apparatus when it is replaced. Chief Robrahn replied, they can be sold or donated. The City of Sun Valley recently approved the donation of their old engine 62 to the town of Carey. This will increase their capabilities, and we can request Carey as mutual aid. This Engine may continue to serve our community through mutual aid requests. This also benefits their community a lot because by getting this vehicle, which is a 1995, that will bring their fleet of fire apparatuses all into the 1990s. Chairman Gray asked if the new apparatus purchased by the City of Sun Valley is a "Pierce", and if that would be the recommended manufacturer. Chief Robrahn replied, the new apparatus for Sun Valley Fire is manufactured by Pierce, and that would also be the recommended manufacturer. One of the reasons we like to purchase from Pierce is that all the current districts' equipment would then be Pierce. This helps with the maintenance of the vehicles; we have also been developing one of our members who has been attending mechanic training sessions that are Pierce specific. Chief Robrahn went on to explain that when ordering from Pierce, each apparatus is custom built down to the inch. Pierce will build to the specifications that is provided to them. This is a process that will take time, it took approximately 1 ½ years for the City of Sun Valley's apparatus. Another recommendation from Chief Robrahn is that if an apparatus is approved by the Commission, that it be financed, due to the record low interest rates currently available. The City of Sun Valley financed their new apparatus at a rate of approximately 2% with payments over 10 years. The payments would be roughly between \$79,000.00-\$85,000.00 per year. Chairman Gray asked who the lienholder is on the apparatus. Walt Femling replied Zion's Bank holds the lien, the City of Sun Valley requested bids, and Zions came in with the lowest rate. Chairman Gray asked the timeframe of when the Commission needs to act on the replacement apparatus. Chief Robrahn recommended the Commissioners begin the budgeting process for a new apparatus. The Commissioners need to discuss and decide if they want to pay for an apparatus outright or finance it. Chairman Gray, Commissioner Engelmann and Commissioner Michael discussed briefly, and all agree that financing would be the best option, due to the current rates. Commissioner Engelmann asked what apparatuses the Rural currently has at the stations.

The current apparatuses are:

Greenhorn Station

Engine 2 – 2002 Pierce - carries 750 gallons of water

Tanker 2 – 2013 Kenworth - carries 3,000 gallons of water

Wildland Type 6 Engine 10 – 2015 Ford

Griffin Butte Station

Engine 3 – 2008 Pierce

Tanker 3 – 1994 Pierce (out of service, Engine 63 on loan from Sun Valley)

Wildland Type 6 Engine 20 – 1990 Ford

Commissioner Michael asked about the overall apparatus inventory throughout the north valley and Wood River area, to ensure we would not be purchasing redundant equipment when we have auto aid and mutual aid agreements. Chief Robrahn stated our primary focus is on Ketchum Rural Fire District apparatuses. We do need to be looking at other fire departments inventory, however, we cannot continue to postpone while we wait for everyone to get on board to move forward with an apparatus purchase. Part of our decision to move forward in combining the vehicles is reducing some of the overall fleet in Blaine County, but also increasing the capabilities of a specific vehicle. Chief Robrahn has not had any discussions with Ketchum Fire about what their plans are in the future. Commissioner Michael thinks it would be good to have a discussion with Ketchum Fire Department to let them know what we are contemplating. Chairman Gray will pass along this information to Chief McLaughlin, in their next meeting. Chief Robrahn stated we are currently in the beginning phases of the possibility of purchasing a new apparatus. NFPA standards recommend replacement every 20 years, our proposal is to replace every 22 years. Chief Bauer added that this is a long-range strategic plan. Walt Femling stated that he and Chief Bauer will be presenting the Capital Replacement Plan in the July or August meeting. That presentation will involve current inventory, charts, costs, revenue, housing, etc. Once the plan is presented, we can have a good discussion on the needs of Ketchum Rural.

FUTURE CAPITAL FUND

Currently, the district does not assign funds, it simply has money in the bank. Moving forward, it is recommended to develop a future capital fund. It would be specifically for replacement items such as engines, housing costs, SCBAs, etc. It is our goal to plan out all necessary replacements over the next 10 years.

Chief Robrahn suggested an initial assignment of \$300,000.00 directed from the general fund into the Capital Improvement Fund. Deposit 50% of initial plan review revenue, any unexpended funds from the operational budget, and deployment funds. Anytime Ketchum Rural is deployed on fires, those funds should be directed into this fund to help build our capital reserve and then fund wildland apparatus purchases and continue to build the equipment for the district. Additionally, every year, \$31,000.00 will be directed into the fund from property tax. Walt Femling stated that wildland deployments can benefit the district monetarily, but also, they are helpful in giving our paid-on calls training. It is a great learning experience. They return as a great resource to us.

Commissioner Michael requested a contingency line, with a recommended amount be added to the budget. Walt Femling replied a contingency line will be added.

The Commissioners thanked Chief Robrahn for an excellent budget presentation. Commissioner Michael requested revenue projections for the next meeting scheduled for Thursday June 25, 2020.

REVIEW AND POSSIBLE APPROVAL OF THE BY-LAW EDITS FROM WILLIAM PUNKONEY

Chairman Gray requested the opinions of those present regarding the by-law edits received from William Punkoney, Chief Robrahn feels the by-law edits are a bit over the top. For example, a lot of the by-law edits referencing employees does not pertain to Ketchum Rural, since the employees are handled by the City of Sun Valley. Ketchum Rural Fire Protection District does not have employees, the 3 are employees of the City of Sun Valley. Chief Robrahn would prefer something clearer and more concise. Chief Bauer agrees with Chief Robrahn, the finished products seems quite cumbersome. There is a lot of filler in the by-law edits, and Chief Bauer would prefer a document that is clearer and more concise. Walt Femling stated he had a discussion with the Chiefs, and it seems as though the attorney may have misunderstood what the Ketchum Rural Fire District is. They may have assisted other fire districts that are larger and have actual employees. A lot of the edits provided by William Punkoney are already covered in the contract between Ketchum Rural and the City of Sun Valley. Chairman Gray stated he was disappointed in the product. When Chairman Gray and William Punkoney spoke initially, Chairman Gray asked for the by-law document to be reviewed, specifically regarding the section on the conflict of interest. That was ALL Chairman Gray asked for. It was very surprising to receive a complete rewrite

along with a bill for \$1,545.00. Chairman Gray is extremely disappointed in this situation. Commissioner Gray requested that his original by-laws with the conflict of interest section highlighted in red be submitted to a local attorney to review and give an opinion only on the highlighted section. Commissioner Michael informed the Commission that during her phone conversation with William Punkoney, prohibiting a fire firefighter or EMT, the only people the district can control as far as running for office, are contract employees. For Ketchum Rural to have a general prohibition in the by-laws that Commissioners not serve as fire fighters or EMTs in his opinion and Commissioner Michael's opinion that we can have the conflict of interest clause refer to people under our contract, but it would not apply to any Ketchum Fire, fire fighters or EMT because they are not under contract with us, so they would be eligible. Commissioner Engelmann stated he was shocked to receive such a large document, and he would challenge the invoice sent. He further went on to say the product sent by William Punkoney is not what we need, nor what we want. It is a waste of time and money. To resolve this issue, Commissioner Engelmann suggested we obtain a second opinion on the conflict of interest section or our original by-laws. Walt Femling suggested, if the Commission chooses to submit the original draft to a local attorney, give the local attorney as much information as possible. If that attorney states that person needs to be under a contract before it is a conflict of interest. Let's ask him to clarify the contract, because Ketchum Rural Fire District has mutual aid with Ketchum Fire and the district does pay for those certain fire fighters. That could be a conflict of interest because the mutual aid agreement may consider those City of Ketchum fire fighters under contract. A discussion was had regarding the submission of the by-laws to a local attorney.

MOTION

Commissioner Michael moved to forward the by-laws to our local attorney Ed Lawson, limiting his fee to \$600.00 and give an opinion about the red highlighted section, Commissioner Engelmann seconded.

AYES: Commissioner Engelmann
 Commissioner Michael
 Chairman Gray

NAYS: None.

Chairman Gray declared the motion carried.

OLD BUSINESS

Commissioner Michael has been speaking with the executive director of the Idaho State Fire Commissioners' Association regarding the annexation of the Griffin Butte Station. The director referred Commissioner Michael's question to William Punkoney. He stated it might be easier to annex the BLM (Bureau of Land Management) land next to the Griffin Butte Station into the Ketchum Rural Fire District. The district would then be adjacent to Hulen Meadows. William Punkoney offered to write this up, Commissioner Michael declined his offer. When we decided to join the association, we were looking for legislative support, best management practices and networking. Commissioner Michael will be holding her opinion regarding renewal in the Idaho State Fire Commissioners' Association based upon this experience. She suggested we wait to see how the next few months evolve.

Commissioner Michael would like to stream our meetings, similar to what the City of Sun Valley is doing. If the public is interested in listening to our meetings they can. Chairman Gray requested to know how much this would cost.

ASSIGNED TASKS:

Chief Robrahn & Commissioner Michael: Compile a proposal for the thank you to Walt Femling from Ketchum Rural.

Chief Robrahn: Obtain revenue projections for fiscal year 2021.

Chairman Gray: Meet with William Punkoney regarding the by-laws invoice. Meet with Ed Lawson to discuss the conflict of interest section of the by-laws.

Trish Smith: Compile costs associated with streaming the meetings live.

6/19/2020

MOTION

Commissioner Engelmann moved to adjourn the meeting; Commissioner Michael seconded the motion. A roll call vote was taken.

AYES: Commissioner Engelmann
Commissioner Michael
Chairman Gray

NAYS: None.

Chairman Gray declared the motion carried.

Adjournment 12:05 AM



James E. Gray, Commissioner/Chairman



Earl Engelmann, Commissioner/Secretary